

OFFICE OF STATEWIDE HEALTH PLANNING AND DEVELOPMENT

HEALTHCARE INFORMATION DIVISION

ACCOUNTING AND REPORTING SYSTEMS SECTION

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**Proposed Changes to
Annual Utilization Report of
Long-Term Care Facilities – 2002**

October 1, 2002

Background

OSHPD is currently developing its Automated Licensing Information and Report Tracking System (ALIRTS) to allow web-based annual utilization reporting by hospitals, long-term care facilities, primary care and specialty clinics, home health agencies, and hospices. Primary Care Clinics began using ALIRTS to submit their Annual Utilization Reports in September 2002. Long-term care (LTC) facilities are scheduled to submit their 2002 Annual Utilization Reports using ALIRTS in May 2003.

The development of ALIRTS prompted OSHPD to review the existing Annual Utilization Report for LTC Facilities to make sure the reported data are still useful and needed. Below are the minimum system requirements to use ALIRTS and a summary of the reporting changes:

Minimum Computer System Requirements:

To use ALIRTS, you must have a PC system that meets the following minimum requirements:

- CPU – 133 MHz
- RAM – 64 MB
- Modem – 28.8 KB
- Internet Browser – Internet Explorer 5.0 or higher (IE). Netscape will not work with ALIRTS for reports preparation.
- Browser Security - 128-Bit Encryption
- Monitor resolution - 800 x 600 minimum – 1024 x 768 or higher recommended

New and/or Revised Data Items**Section 1 – General Information (formerly Page 1)**

- OSHPD will complete information related to the facility's name, OSHPD Facility number, address and phone number; and contact information related to the report preparer.
- Added administrator and report preparer e-mail addresses, which will be used for OSHPD correspondence and will not be made available to the public.
- Added parent corporation name and address. These data will allow OSHPD to aggregate data by health systems and common ownership.
- The Certification will be sent electronically when the report is submitted.

Section 2 – Facility Description (formerly Pages 2 and 3)

- Under Licensee Type of Control, combined “Church-Related” with “Non-profit Corporation”.
- Under Licensee Type of Control, separated “City and/or County” and “District” to be consistent with other OSHPD data programs.
- Under Licensee Type of Control, added “Investor - Limited Liability Company”.

Section 3 – Census and Utilization (formerly Page 4)

- Separated data into three separate tables for easier understanding.
- Moved Discharges by Length of Stay and Special Programs to this section from former page 3.

Section 4 – Patient Demographics (formerly Page 5)

- Separated Race and Ethnicity into separate tables to be consistent with other OSHPD data programs. Patients must be reported as either Hispanic, Non-Hispanic, or Unknown.
- Combined Filipino and Pacific Islander races with Asian race to be consistent with other OSHPD data programs.

Section 5 – Major Capital Expenditures (new)

- Added this section pursuant to Section 127285 (3) and (4) of the California Health and Safety Code, which requires hospitals to report information on acquisitions of diagnostic and therapeutic equipment costing more than \$500,000; and on commencement of capital projects costing more than \$1,000,000.

Eliminated Data Items

- We eliminated the collection of Medi-Cal Sub-Acute Care utilization (formerly Page 6).